

DATE: DECEMBER 18, 2013
MEETING: BOARD OF CONTRACT & SUPPLY
PRESENT: MAYOR RYAN, MR. KREY, MR. PEARSALL, MR. FRANK, MR. DAY
ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:05 a.m.

FIRST ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of not to exceed \$13,500.00 with KCI Services, Inc. for repair of the City's paver was approved on a motion by Mr. Krey and seconded by Mr. Frank and unanimously favored. Funds are available in H1640.550001.

A purchase approval to increase the amount of what was already approved by the Board for the installation of scaffolding at the Collier Street Ramp by \$817.50 with Albert Torto Construction was approved on a motion by Mr. Pearsall and seconded by Mr. Day and unanimously favored. Funds are available in H5650.525080.92208.

SECOND ORDER OF BUSINESS: CONTRACT RENEWAL:

A one year time and material contract extension with Keystone Environmental Services, with no change in terms or conditions for environmental services contract was approved on a motion by Mr. Frank and seconded by Mr. Pearsall and unanimously favored.

A one year contract extension with Sheltersnet Homeless Management Information System, with no change in terms or conditions for the tracking of homeless in our area was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in CD6142.533550.CDY39

THIRD ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 2 in the amount of a decrease of (\$23,719.45) with Albert Torto Construction for the Garden Avenue & Wagner Street Water Mains Project was approved on a motion from Mr. Day and seconded by Mr. Frank and unanimously favored. Funds will be returned to H5112.525015.20613.

Contract History Original \$:	\$390,000.00
Change Order no 1:	\$61,506.25
Change Order no 2:	<u>(-\$23,719.45)</u>
Contract Amount to date:	\$427,786.80

FOURTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for sealed bids for the Brandywine Avenue Transfer Station Rehabilitation was approved on a motion by Mr. Pearsall and seconded by Mr. Day and unanimously favored.

FIFTH ORDER OF BUSINESS: PERMISSION TO DISPOSE:

An approval for the disposal of (5) vehicle that was abandoned on City property by a licensed New York State dismantler as required by Section 1224 5b of NY State traffic law was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored.

SIXTH ORDER OF BUSINESS: ADD ON MAINTENANCE CONTRACT:

A one year maintenance contract with Canon Solutions America, Inc. for maintenance of the Engineering Department's OCE printer/scanner in the amount of \$3,144.84 was approved on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored. Funds are available in A1440.54620.

There being no further business for the Board, the meeting adjourned at 11:15 A.M. on a motion from Mr. Day and seconded by Mr. Krey unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply